CARLTON TRAIL REGIONAL COLLEGE

ANNUAL REPORT

2007

Humboldt
623-7th Street
Box 720 S0K 2A0
Phone: 682-2623
Fax: 682-3101
E-mail: humboldt@ctrc.sk.ca

Davidson
201 Washington Street
Box 820 S0G 1A0
Phone: 567-2885
Fax: 567-2072
E-mail: davidson@ctrc.sk.ca

Southey
280 Burns Avenue
Box 160 S0G 4P0
Phone: 726-5885
Fax: 726-2993
E-mail: southey@ctrc.sk.ca

Watrous
108-6th Avenue East
Box 459 S0K 4T0
Phone: 946-2094
Fax: 946-2367
E-mail: watrous@ctrc.sk.ca

Wynyard
400 Avenue D West
Box 716 S0A 4T0
Phone: 554-3767
Fax: 554-3205
E-mail: wynyard@ctrc.sk.ca

www.ctrc.sk.ca
Toll Free: 1-800-667-2623

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December 21, 2007

Honourable Rob Norris
Minister of Advanced Education, Employment and Labour
Room 208
Legislative Building
Regina, Saskatchewan S4S 0B3

Honourable Rob Norris:

I have the honour to submit herewith the Annual Report of Carlton Trail Regional College for the fiscal year ended June 30, 2007, including duly certified financial statements of Regional College operations, all in accordance with Section 16 of the Regional Colleges Act and Section 14 of the Regional College Regulations.

Respectfully submitted,

Wayne Busch
Chairperson of the Board of Trustees
Carlton Trail Regional College

Enc.

VISION STATEMENT

Carlton Trail Regional College will create greater opportunities through the power of learning

MISSION STATEMENT

To identify and provide quality education, training and career services to enhance personal and community development

MANDATE

Carlton Trail Regional College is a provincial institution established under Saskatchewan's *Regional Colleges Act*, which was proclaimed on January 1, 1988. The College succeeded Carlton Trail Community College, which was previously established under Saskatchewan's *Community Colleges Act* of 1973.

Section 5 of the *Regional Colleges Act* delineates that programming which a Regional College may offer:

1. university and technical institute courses provided by way of a contract between the college and a university or technical institute;
2. training programs that prepare individuals for a career or provide education with respect to health or social issues;
3. training programs paid wholly or partly by private business, non-profit groups or government agencies;
4. career services;
5. adult basic education, literacy and upgrading programs;
6. any other educational activities that the Lieutenant Governor in Council may prescribe in the regulations.

A new Regulation enacted on July 3, 1997 enabled regional colleges:

1. to provide employment services, programs and activities associated with career, educational and training services, programs and activities pursuant to agreements with the Minister of Post-Secondary Education and Skills training or the New Careers Corporation; and
2. to determine student eligibility for, and to administer the Provincial Training Allowance.

2004 – 2007 STRATEGIC PLAN
GOALS STATEMENTS

Goal 1: To provide quality assurance and public accountability

Objective 1:	Develop a framework for the protection of personal information
Objective 2:	Revise administrative processes to provide greater responsiveness to learners and to achieve more cost-effective operations
Objective 3:	Undertake timely and responsive evaluations and reports

Goal 2: To offer high quality programs and services

Objective 1:	Develop a capacity to deliver a wider array of learner support services
Objective 2:	Provide resources to respond to learner needs
Objective 3:	Participate in Regional College consortia

Goal 3: To establish and maintain connections with business, community, and education and training partners

Objective 1:	Liaise with Saskatchewan Learning sector stakeholders
Objective 2:	Conduct and respond to the needs assessments of business, industry and community
Objective 3:	Undertake advocacy and marketing initiatives
Objective 4:	Create diverse opportunities that prepare learners to achieve career goals
Objective 5:	Facilitate the participation of Aboriginal people in education, training and the work force.

2006 – 2007 STRATEGIC PLAN OUTCOMES

The following table summarizes activities of Carlton Trail Regional College during 2006-2007 as measured against goals and objectives of the College's 2004-2007 strategic plan.

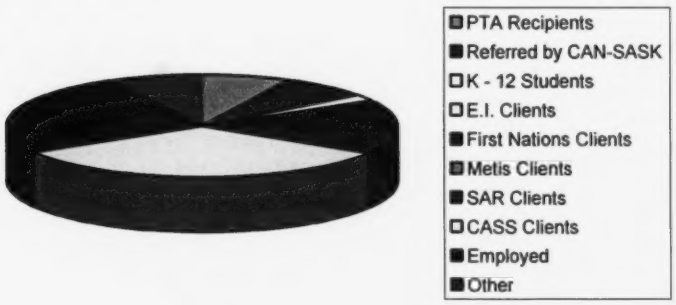
Goal / Objective	Target	Key Action
1. To provide quality assurance and public accountability		
Develop a framework for the protection of personal information	• Distribute public information brochure to all College service locations • Train "front-line" staff • Board approves Protection of Personal Information policy	• Printed and distributed public information brochure to all College service locations and trained "front-line" staff
Revise administrative processes to provide greater responsiveness to learners and to achieve more cost-effective operations	• Investigate on-line student recruitment management and registration software • Implement HR administration software	• Subscribed to *schoolfinder.com*, an on-line national student recruitment service of Edge Interactive • Completed admissions process redesign and refinement • Purchased license for *Navision* accounting software system • Created in-house HR administration system
Undertake timely and responsive evaluations and reports	• Implement balanced scorecard approach to strategic planning and performance measurement • Integrate internal reporting cycle with Board needs	• Finalized business case for purchase of Humboldt administration building

Goal / Objective	Target	Key Action
2. To offer high quality programs and services		
Develop a capacity to deliver a wider array of learner support services	• Monitor, and respond to, CASS program activity levels • Provide in-service workshops to College instructional and counseling staff, e.g., adult education principles / TEL methodologies	• Increased counseling and clerical staffing allocations to accommodate CASS demand • Attended the RCCA annual conference and the ACCC's Rural & Remote Symposium
Provide resources to respond to learner needs	• Renew educational software licenses • Continue agreement with Lestock TEL Centre	• Purchased *RosettaStone* ESL software licenses • Purchased SK Construction Association on-line safety training licenses • Responded with facilities, instructional staff and necessary resources to implement mid-year investment programming • Collaborated with St. Peter's College and Action Humboldt in a campaign to attract donations for scholarships
Participate in Regional College consortia	• Implement Regional Colleges Training Plan of Campus Saskatchewan Faculty Development and Support Committee • Explore participation in Provincial Videoconferencing Project / provincial software licensing • Collaborate with Regional Colleges in the delivery of CASS program	• Participated in preliminary planning for Regional Colleges' Collaborative e-Learning Network • Provided assessment services and increased programming for CASS clients in response to high demand • Contributed to the Regional Colleges' Recognition of Prior Learning Project

Goal / Objective	Target	Key Action
3. To establish and maintain connections with business, community, and education and training partners		
Liaise with Saskatchewan Learning sector stakeholders	• Participate in sector planning processes, e.g., Training System Partners committee • Contribute to, and implement, BE Redesign components	• Participated in ABE Roundtable • Provided input to McCall Commission's Accessibility & Affordability Review
Conduct and respond to the needs assessments of business, industry and community	• Finalize brokerage agreements for agriculture programs • Collaborate with SAFRR / Prairie Ursuline Centre in the delivery of organic agriculture programming • Expand liaison activities with REDAs / Chambers of Commerce / Community Futures organizations • Liaise with Saskatoon Health Region in planning process for new regional hospital in Humboldt	• Met with businesses such as Big Quill Resources and Bourgault Industries • Researched and began development process of a Sustainable Agriculture diploma program (investigated course availability from the U of S, Assiniboine CC, U of Guelph) • Met with YouthBuild SK regarding programming options for youth-at-risk • CEO addressed the Senate Standing Committee on Agriculture & Forestry regarding rural poverty • Sub-let space to Service Canada in Davidson
Undertake advocacy and marketing initiatives	• Print 3 guides: f/t and p/t credit programs / industry programs and services / on-line programs and services • Continue Board / community stakeholder meetings	• Developed and distributed a comprehensive programs and services guide • Arranged Board-community meeting in Southey • Sponsored Scenario Planning & Mind Mapping workshops

Goal / Objective	Target	Key Action
3. To establish and maintain connections with business, community, and education and training partners cont'd		
Create diverse opportunities that prepare learners to achieve career goals	• Propose to deliver 7 new credit programs • Increase on-line non-credit course registrations	• Proposed and implemented mid-year investment programming • Joined the *HSPNet*, a placement-matching service between participating training institutions and clinical practicum sites • Attended the Great Plains Connections symposium at Minot State University related to service learning • 12.63% of non-credit students enrolled in on-line courses
Facilitate the participation of Aboriginal people in education, training and the work force	• Schedule Board and TATC meeting(s)	• Partnered with SIAST to develop CCA program for Kawacatoose First Nation (delivery delayed until September 2007) • Delivered a Pre-Trades Carpentry program on-reserve for Gordon First Nation

Client Type



Client Group

In 2006-2007, the College provided increased counseling services, especially in support of the CASS program.

BOARD OF TRUSTEES REPORT

The Board of Trustees for Carlton Trail Regional College has the following seven members: Wayne Busch, Chairperson; Gladys Junop, Vice Chairperson; Lesley Nordick; Wendy Burton; Andrew Lindsay; Harold Sigfusson and Tammy Mohr.

The Board, as part of its mandate from the Government of Saskatchewan, provides strategic leadership, sanctions the general orientation of the college, and approves financial, administrative and human resource policies. The Board also approves an annual budget and a set of programs and services. To fulfill this responsibility, the Board receives regular reports from Carlton Trail Regional College staff and management; these reports help ensure that Board objectives are being met and that resources and assets are protected and well-managed. The Board also has a stringent conflict of interest policy to maintain the highest standard of integrity for the college as a whole.

This year the Board undertook significant development efforts, beginning with a retreat to examine Board principles, values, annual plan, mission and vision orientation, followed by a workshop that further articulated Board governance, responsibilities, and roles. These sessions were supplemented by attendance at two Governance Leadership Series workshops and the annual conference of the Association of Canadian Community Colleges (ACCC) held in Montreal. As the year ended, the Board completed work on the College's 2007-2010 strategic plan and began a process to develop a policy and procedures to evaluate the College's CEO.

The Board continued to engage our communities, through sponsorship of, or attendance at, a number of events. A community liaison luncheon, in conjunction with a regular Board meeting, was held in Southey. Board members were active in attending numerous graduations and year-end celebrations of our students in numerous communities region-wide. The Board of Trustees continues to meet regularly and invites the public to "ask questions, give advice, attend courses and help advertise the good name of Carlton Trail Regional College."

2006 – 2007 MEMBERS

Wayne Busch, Chairperson	Nokomis
Gladys Junop, Vice-Chairperson	Davidson
Wendy Burton	Humboldt
Tammy Mohr	Southey
Lesley Nordick	Humboldt
Andrew Lindsay	Arlington Beach
Harold Sigfusson	Wynyard

Regular Board Meetings:	**10**
Special Meetings:	**1**
Annual Meeting:	**1**

The Board of Trustees developed the 2007 – 2010 strategic plan that features the slogan "Find your Future"

CHIEF EXECUTIVE OFFICER REPORT

The 2006-2007 academic year featured an unprecedented mid-year investment by the Department of Advanced Education & Employment. The investment in increased training opportunities provided Carlton Trail Regional College an ability to expand capacity to match demand on several fronts. The Watrous-based Practical Nursing program was expanded from 14 seats to 21; the College was able to introduce a Production Line Welding program in Southey; and two ABE 5-9 programs were introduced in Punnichy and Wakaw for primarily First Nations learners. The mid-year investment may have been a harbinger of things to come, as the province-wide economic rebirth of 2007 had an effect on the College and its communities. Higher prices for primary resources such as grain and potash fueled higher rates of employment and sustained demand for labour in virtually all sectors of the regional economy.

Tragedy struck the College community on June 7, 2007 with the death of Nasrin Sagai, a student in the Practical Nursing program, in a car accident. On a happier note, Don Harris, the College's Adult Basic Education & Aboriginal Studies Coordinator, & the ABE Redesign Task Team were recipients of the *Premier's Award for Excellence in the Public Service* for 2007.

The College continued its involvement with many organizations and community groups. The year began with the College and the Canada-Saskatchewan Career & Employment Services co-hosting a Premier's Reception in Humboldt. College personnel were active on Chambers of Commerce and Regional Economic Development Authorities. For the tenth consecutive year, Carlton Trail Regional College coordinated the Community Access Project Youth Internship (CAPYI) program for Saskatchewan. The successful TEL pilot project at Lestock was extended in partnership with the Community Family Resource Centre Inc. to maintain a TEL Centre. The College again contributed to the activities of Action Humboldt, a grassroots economic development think-tank. Carlton Trail Regional College was instrumental in co-sponsoring and/or participating in a number of educational and training workshops and seminars with community-based organizations; examples include a *Scenario Planning* workshop held in Humboldt, the *Women in Leadership and Learning* (WILL) annual conference and a *Mind Mapping* workshop held in Muenster.

The most significant community-related activity involving the College centered on the successful application for, and implementation of, a project funded by the Saskatchewan Literacy Commission. The College partnered with several organizations, communities and businesses to form the Carlton Trail SaskSmart Association. Using a grant from the SaskSmart Innovations Fund, the association was able to develop a network of ESL tutors and to assist Chinese immigrant employees of Stomp Pork Farms and their families in assimilating into the LeRoy community; a public barbeque was held in September, 2006, to celebrate the success of the LeRoy project.

Carlton Trail Regional College continued to see an evolution in its programming activities. The on-line non-credit programs of *ed2go* remain popular, showing an impressive 50% increase over last year; trades training expanded with the additional welding facility in Southey; the College looked to expand opportunities and capacity by initiating a proposal to develop and deliver a Sustainable Agriculture diploma program in partnership with St. Peter's College; and the College began discussions with YouthBuild SK, an agency geared to working with youth-at-risk, to potentially provide programming focused on building basic academic skills followed by introductory construction trades training. The Canadian Agriculture Skills Service (CASS) project of the Agriculture Policy Framework, Renewal Agreement has met with overwhelming success, as approximately 6,200 applicants province-wide were processed by Saskatchewan Agriculture & Food personnel for reference to College counseling staff. College counseling staff was

challenged to keep pace with the demand (20% of provincial applicants) and College programs and courses were accessed by numerous CASS clients.

The Chief Executive Officer continued efforts to explore diverse opportunities for the College, attending the annual Rural Community College Alliance conference in Lexington, Kentucky; traveling to Dar es Salaam for a Canada-Tanzania Partnership Symposium organized by the Association of Canadian Community Colleges and various Tanzanian government ministries with an aim to developing partnerships and projects (in particular, an opportunity to contribute to a proposed project to enhance the commercialization of small-scale subsistence farming); and attending the Great Plains Connections, a Service Learning Conference hosted by Minot State University. Led by the CEO, an Innovation Team comprised of staff and Board members, met throughout the year to examine regional, provincial and global influences pertaining to potential program, service and marketing directions.

The College strives to assist students where possible: Carlton Trail Regional College agreed to offer the Dell Canada Student Purchase Program as a means of contributing to the affordability of post-secondary education; 5 Centennial Merit Scholarships of $1,000 each were awarded; and 5 Millennium Bursaries totaling $16,500 were awarded in 2006 by the Canada Millennium Scholarship Foundation.

The 2007 Regional Needs Assessment extended the comprehensive study of current and historical employment demand done in 2004. The study had included an analysis by sector and job types, a comparison of advertised job opportunities with Job Start/Future Skills training opportunities, a geographic assessment of job demand, and an education and training program response template. The number of job opportunities in the College region was relatively stable until 2003-2004, where they dropped significantly; in 2006-2007 they again rose.

Carlton Trail Regional College ended the year in excellent financial position, as CASS and Rural Career Services programs contributed to a significant increase in contractual revenue, allowing for an aggressive program plan for 2007-2008. Revenues have increased by approximately 70% over the past six years, while funding from the Department of Advanced Education & Employment has remained stable at 70–75% of total revenues for the past four years. Expenditures have increased by nearly 60% over the past six years, during which time administration and organization expenditures decreased from approximately 45% to 32% of total expenditures. Career services have accounted for approximately 20% of expenditures in each of the past four years.

RosettaStone Language Learning Success

STOMP SPF PORK FARM LTD.

SaskSmart LITERACY FOR LIFE

Carlton Trail Regional College, as a member of the Carlton Trail SaskSmart Association, supported ESL Learners in LeRoy, primarily through the provision of Rosetta Stone ESL software.

PROGRAMS AND SERVICES SUMMARY

Program Area	Program or Service Type	Participants 02 / 03	03 / 04	04 / 05	05 / 06	06 / 07
Skills Training	Institute Credit	325	266	292	281	**248**
	Industry Credit	683	907	750	846	**735**
	Apprenticeship and Trade	0	0	0	0	**0**
	Non-Credit: Industry; Community /Individual, Personal Interest	2264	1719	1160	763	**665**
Basic Education	Basic Education Credit	88	78	117	122	**99**
	Basic Education Non-Credit	73	45	52	18	**100**
University	University Credit	5	11	10	13	**5**
Services	Learner Support	722	1760	1548	1196	**1019**
	Counselling	2975	3248	3212	5807	**8395**

CARLTON TRAIL REGIONAL COLLEGE OFFICES

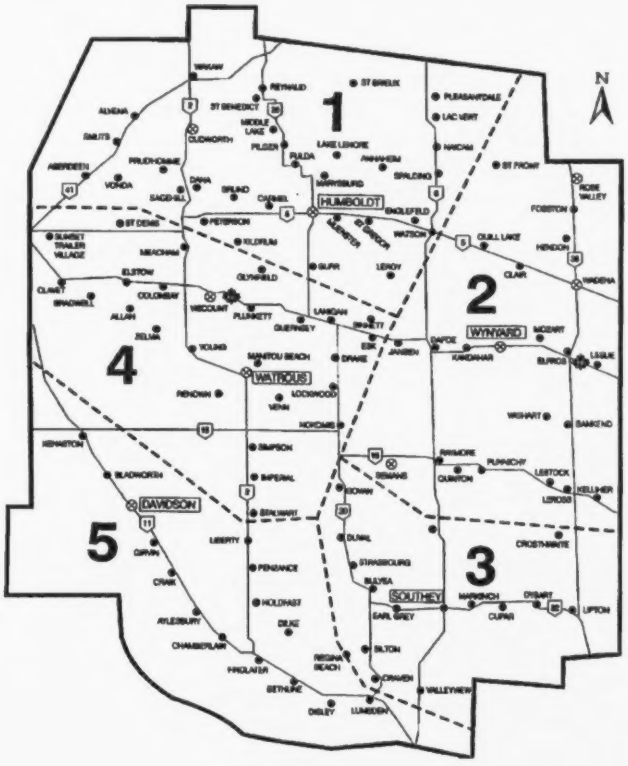
Davidson 201 Washington Street
567-2885

Humboldt 623 – 7th Street
682-2623

Southey 280 Burns Avenue
726-5885

Watrous 108 – 6th Avenue East
946-2094

Wynyard 400 A Avenue D West
554-3767



CONTACT INFORMATION

E-mail: humboldt@ctrc.sk.ca
www.ctrc.sk.ca
1-800-667-2623

COLLEGE PERSONNEL

2006-2007 STAFF PLAN IN FULL-TIME EQUIVALENTS

	Budget 06/07	Actual June 30/07	
Administration			
CEO	1.00	1.00	Rob Barber
Director of Finance	1.00	1.00	Andy Burgess
Director of Administration	1.00	1.00	Jeff Grant
Administrative Assistant	0.60	0.60	Sheri Ulrich
Executive Secretary	0.50	0.50	Cindy King
	4.10	4.10	
Receptionist	1.00	1.00	Marina Painter
Registration Clerk	0.80	0.80	Jane Stumborg
Accounting Clerk	1.00	1.00	Karen Hadland
Accounting Clerk	0.60	0.525	Rosalie Ronellenfitsch
Accounting Clerk	0.40	0.475	Susanne Hoffmann
Computer Technician	1.00	1.00	Craig Little
Summer Student	0.20	0.33	Pat Telfer/David Ford/ Bonnie Hunter
	5.00	5.13	
Portfolio Coordinators			
Skills Training	1.00	1.00	Marlene Luneng
Industry/Trades	1.00	1.00	Shelley Romanyszyn-Cross
ABE/Aboriginal Studies	1.00	1.00	Don Harris
	3.00	3.00	
Counsellors			
Humboldt	1.00	0.84	Damon Steadman
	0.80	0.80	Beverley Gutenberg
		0.344	Jill Lees
Wynyard	0.50	0.57	Valerie Aubichon
Watrous	0.35	0.35	Sheila Farden
		0.82	Brenda Stone
Davidson	0.35	0.35	Sheila Farden
Itinerant	0.50	1.00	Cindy Johannesson
Employment Readiness Facilitator	1.00	1.00	Don Froehlich
	4.50	6.074	
Community Program Facilitators			
Humboldt	1.00	1.00	Lois Winkel
	0.40	0.40	Rosalie Ronellenfitsch
Watrous	1.00	1.00	Cheryl Schaan
		0.10	Kathy Mahussier
Davidson	0.75	0.563	Nola Schmiedge
		0.125	Dana Gayle Dahl
Southey	0.75	0.75	Leslie Mann
Wynyard	0.75	0.75	Jean Leader
	4.65	4.688	
Program Secretaries			
Humboldt	1.00	1.00	Denise Germain
Watrous	1.00	0.90	Kathy Mahussier
Davidson	0.75	0.625	Dana Gayle Dahl
Wynyard	0.75	0.75	Jeannine Bitternose
Southey	0.60	0.60	Annette Konescni
	4.10	3.875	
TOTAL	**25.35**	**26.867**	

COLLEGE PERSONNEL cont'd

TEL Attendants	Carol Saul Rhonda Paulson
TEL Clerical	Beverley McDade Cynthia Johannesson Nicola Finnson Wendy Saul Donna Petit Fred Novecosky Edith Pidkowich Ruth Thiessen
Instructors/Aides	
Basic Education, Humboldt	Kari Korczak / Edison Yee / Jan Sylvestre
Basic Education, Punnichy	Len Keleman / Lawrence Hopko Denise Cote
Basic Education, Wakaw	Larry Hrycan / Doreen Dovell / Shanna Harriman
Rural Career, Humboldt	Lesley Schlitz
Rural Careers/Life Skills, Punnichy &Watrous	Charley Edwards
Life Skills, Punnichy	Shirley Wolfe-Keller
Practical Nursing, Watrous	Cathy McMann / Marilyn Smith / Cybelle Oscvirk / Pennie Bouchard
Continuing Care Assistant, Lumsden	Diane Bodnarchuk
Continuing Care Assistant, Wadena	Joanne Jenner
Office Education, Humboldt	Heather Schemenauer / Janet Kiefer
Youth Care Worker, Southey	Shirley Wolfe- Keller / Maureen Hopper
Welding Applied Certificate, Southey	Rod Haugerud
Production Line Welding, Humboldt	Rod Haugerud

COLLEGE PERSONNEL (Excluding Instructional Staff)

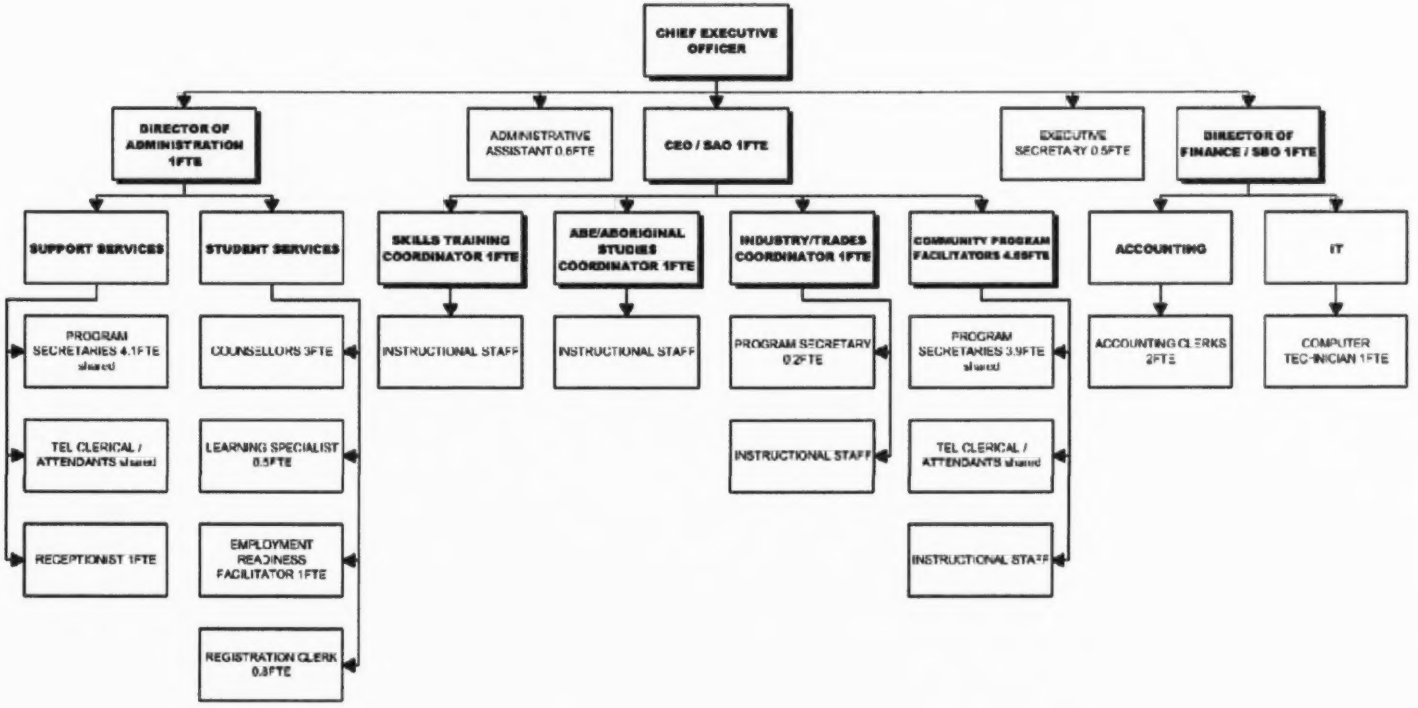
Full-Time Equivalents	02 / 03	03 / 04	04 / 05	05 / 06	06/07
	22.75	25.12	25.20	25.07	**26.867**

In 2003-2004, the Regional Colleges, led by Carlton Trail Regional College's Chief Executive Officer, undertook a significant project to develop a framework for the protection of personal information. The Board of Trustees approved a set of privacy principles; as an initial application of those principles, the Board appointed Pat Varga, then Director of Administration, as the College's privacy officer. Work continued on developing a guide to the College's protection of personal information policies and practices for staff and the public. A tri-fold brochure was completed late in 2005-2006 and has subsequently been made available to members of the public, students and staff.

Carlton Trail Regional College formally signed a partnership agreement in May 2004 with the Department of Government Relations & Aboriginal Affairs to participate in the Aboriginal Employment Development Plan. The College has since undertaken training related to establishing a workplace having a representative workforce and joined the Aboriginal Inclusion Network.

The Board of Trustees approved **2** revised and **1** new HR policy.

CARLTON TRAIL REGIONAL COLLEGE
2006-2007 ORGANIZATION CHART



PROGRAMMING ACTIVITY

	Classes	Students	Participant Hours
2002 / 2003	465	3438	232,634
2003 / 2004	428	3026	203,421
2004 / 2005	384	2381	187,995
2005 / 2006	394	2043	193,858
2006 / 2007	**378**	**1852**	**210,893**

Note: activity levels do not include JobStart/Future Skills and Learner Support data.

PERFORMANCE MEASURES

The performance measures deemed to be common among the Regional Colleges, as applicable to Carlton Trail Regional College, are listed below. The performance measures use actual results from 2003-2004 as a base line and targeted and actual results for 2006-2007.

Program	Performance Measure	Actual 03 / 04	Targeted 06/07	Actual 06/07
Skills Training				
Institute Credit	Number of student enrolments – FLE's	120	140	**103**
	Number of student enrolments – distinct enrolment	266	300	**248**
	Participation rate[1] of students	52%	47%	**49%**
	Number of graduates	82	90	**89**
	Number of completers	i/d	160	**120**
	Graduation rate[2] of students	31%	30%	**38%**
	Employment rate[3] of graduates	95%	90%	**63%**
	Furthering training rate[4] of graduates	i/d	-	**i/d**
	Participation rate[5] of Aboriginal people	11%	10%	**8%**
	Graduation rate[6] of Aboriginal people	4%	4%	**7%**
	Graduation rate[7] of Aboriginal people	11%	10%	**24%**
	Employment rate[8] of Aboriginal graduates	i/d	-	**n/a**
	Furthering training rate[9] of Aboriginal people	i/d	-	**n/a**
Industry Credit	Number of student enrolments – FLE's	75	80	**77**
	Number of student enrolments – distinct enrolment	907	200	**735**
	Participation rate of students	31%	32%	**30%**
	Number of graduates	i/d	-	**476**
	Number of completers	n/a	150	**306**
	Graduation rate of students	n/a	-	**69%**
	Employment rate of graduates	n/a	-	**i/d**
	Furthering training rate of graduates	n/a	-	**i/d**
	Participation rate of Aboriginal people	n/a	-	**i/d**
	Graduation rate of Aboriginal people	n/a	-	**i/d**
	Graduation rate of Aboriginal people	n/a	-	**n/a**
	Employment rate of Aboriginal graduates	n/a	-	**n/a**
	Furthering training rate of Aboriginal people	n/a	-	**n/a**
Non-Credit	Number of student enrolments – FLE's	90	30	**45**

Program	Performance Measure	Actual 03 / 04	Targeted 06/07	Actual 06/07
Adult Basic Education				
Credit	Number of student enrolments – FLE's	46	80	**64**
	Number of student enrolments – distinct enrolment	78	120	**99**
	Participation rate of students	15%	19%	**20%**
	Number of graduates	22	35	**52**
	Number of completers	27	45	**9**
	Graduation rate of students	28%	29%	**53%**
	Employment rate of graduates	i/d	-	**33%**
	Furthering training rate of graduates	100%	100%	**56%**
	Participation rate of Aboriginal people	59%	50%	**71%**
	Graduation rate of Aboriginal people	50%	40%	**67%**
	Graduation rate of Aboriginal people	24%	25%	**50%**
	Employment rate of Aboriginal graduates	i/d	-	**i/d**
	Furthering training rate of Aboriginal people	100%	100%	**65%**
Non-credit	Number of student enrolments – FLE's	33	10	**75**
University				
	Number of student enrolments – FLE's	2	2	**0.5**
	Number of student enrolments – distinct enrolment	11	12	**5**
	Participation rate of students	2%	2%	**1%**
	Participation rate of Aboriginal people	i/d	-	**20%**
JobStart/ Future Skills	JS/FS investment	$293,013	$347,000	**$353,287**
Contractual Revenue	Contractual revenue[10] from annual financial statements	$227,643	$149,000	**$530,322**

Notes: n/a: not available or not collected
i/d: insufficient data

1. Participation rate: # of enrolments / total # of Credit programs enrolments
2. Graduation rate: # of graduates / # of enrolments
3. Employment rate: # of graduates employed / # of completers and graduates - # of graduates continuing to further training (# of graduates contacted may be fewer than # of graduates)
4. Furthering training rate: # of graduates continuing to further training / # of completers and graduates - # of graduates employed (# of graduates contacted may be fewer than # of graduates)
5. Participation rate: # of Aboriginal enrolments / total # of enrolments
6. Graduation rate: # of Aboriginal graduates / total # of graduates
7. Graduation rate: # of Aboriginal graduates / total # of Aboriginal enrolments
8. Employment rate: # of Aboriginal graduates employed / # of Aboriginal graduates contacted - # of Aboriginal graduates continuing to further training
9. Furthering training rate: # of Aboriginal graduates continuing to further training / # of Aboriginal completers and graduates - # of Aboriginal graduates employed (# of graduates contacted may be fewer than # of graduates)
10. Excludes project revenue from Federal Government and includes revenue from Canada-Saskatchewan Career & Employment Services.

CLASSES/PROGRAMS BY REGION

An important ingredient in the success of any college is its ability to "connect" with its communities and residents. In a region having a population of **64,032**, Carlton Trail Regional College offered **378** programs/classes to **2427** students in **21** communities during the 2006–2007 programming year. The uncertainty of the agricultural economy continues to negatively affect community-based programming.

First Aid / CPR is an example of a class that is offered to communities region-wide.

CLASSES/PROGRAMS BY COMMUNITY

Location	Number of Classes	Number of Registrants	Location	Number of Classes	Number of Registrants
Davidson	52	373	Raymore	1	9
Englefeld	1	4	Semans	7	9
Humboldt	111	871	Southey	26	239
Guernsey	1	6	St. Brieux	10	56
Kenaston	1	12	Strasbourg	1	7
Lake Lenore	7	50	Viscount	3	27
Lumsden	4	25	Wadena	2	26
Middle Lake	5	42	Wakaw	6	79
Muenster	1	52	Watrous	30	155
Naicam	1	8	Wynyard	27	196
Punnichy	7	92	On-Line	74	89

Note: Numbers do not include JS/FS or service type activity and are totaled, not distinct students (see definitions).

ENROLMENT BY PROGRAM CATEGORY
ENTIRE COLLEGE

Programming levels were less than the previous year - a **12%** drop in participant numbers and an **8%** drop in FLEs – offset by a dramatic increase in non-credit Adult Basic Education activity levels generated by the strategic mid-year investment.

		Actuals							
		2005-2006				2006-2007			
	Program Groups	Student Enroll FT	Student Enroll PT	Student Enroll Casual	FLEs	Student Enroll FT	Student Enroll PT	Student Enroll Casual	FLEs
SKILLS TRAINING	**Institute Credit:**								
	SIAST	78	184	10	107.08	108	106	11	95.86
	Other	0	9	0	1.51	11	12	0	7.27
	Apprenticeship & Trade	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
	Total Institute Credit	78	193	10	108.59	119	118	11	103.13
	Industry Credit:								
	Total Industry Credit	0	213	633	86.95	0	144	591	76.89
	Non-Credit: Industry, Community/Individual, Personal Interest								
	Total Non-Credit	0	53	710	44.27	0	73	592	44.58
TOTAL SKILLS TRAINING		**78**	**459**	**1353**	**239.80**	**119**	**335**	**1194**	**224.60**
BASIC EDUCATION	**BE Credit**								
	Adult 12	30	23	0	30.79	42	16	0	36.34
	Adult 10	37	21	0	34.85	32	9	0	27.47
	Academic GED	0	11	0	1.37	0	0	0	0
	Total BE Credit	67	55	0	67.01	74	25	0	63.81
	BE Non-Credit:								
	Employability/Life Skills	1	16	0	10.05	8	48	0	34.63
	English Language Training	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
	General Academic Studies	0	1	0	0.06	25	19	0	39.89
	Literacy	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
	Total BE Non-Credit	1	17	0	10.11	33	67	0	74.52
TOTAL BASIC EDUCATION		**68**	**72**	**0**	**77.12**	**107**	**92**	**0**	**138.33**
UNIVERSITY	**University Credit:**								
	Total University Credit	0	13	0	1.9	0	5	0	0.5
TOTAL UNIVERSITY		**0**	**13**	**0**	**1.9**	**0**	**5**	**0**	**0.5**
TOTAL ENROLMENT		**146**	**544**	**1353**	**318.82**	**226**	**432**	**1194**	**363.43**

ENROLMENT BY PROGRAM CATEGORY – DAVIDSON

Program Groups		Actuals 2005-2006 Student Enroll FT	Student Enroll PT	Student Enroll Casual	FTEs	2006-2007 Student Enroll FT	Student Enroll PT	Student Enroll Casual	FTEs
SKILLS TRAINING	**Institute Credit:**								
	SIAST	24	24	1	18.26	30	17	0	22.57
	Other	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
	Apprenticeship & Trade	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
	Total Institute Credit	24	24	1	18.26	30	17	0	22.57
	Industry Credit:								
	Total Industry Credit	0	90	92	21.13	0	23	81	10.38
	Non-Credit: Industry, Community/Individual, Personal Interest								
	Total Non-Credit	0	5	131	6.97	0	8	130	5.85
TOTAL SKILLS TRAINING		**24**	**119**	**224**	**46.36**	**30**	**48**	**211**	**38.8**
BASIC EDUCATION	**BE Credit:**								
	Adult 12	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
	Adult 10	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
	Academic GED	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
	Total BE Credit	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
	BE Non-Credit:								
	Employability/Life Skills	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
	English Language Training	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
	General Academic Studies	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
	Literacy	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
	Total BE Non-Credit	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
TOTAL BASIC EDUCATION		**n/a**	**n/a**	**n/a**	**n/a**	**n/a**	**n/a**	**n/a**	**n/a**
UNIVERSITY	**University Credit:**								
	Total University Credit	0	2	0	.40	0	1	0	1
TOTAL UNIVERSITY		**0**	**2**	**0**	**.40**	**0**	**1**	**0**	**.1**
TOTAL ENROLMENT		**24**	**121**	**224**	**46.76**	**30**	**49**	**211**	**38.9**

ENROLMENT BY PROGRAM CATEGORY – HUMBOLDT

	Program Groups	Actuals 2005-2006 Student Enroll FT	Student Enroll PT	Student Enroll Casual	FLEs	2006-2007 Student Enroll FT	Student Enroll PT	Student Enroll Casual	FLEs
SKILLS TRAINING	**Institute Credit:**								
	SIAST	25	47	0	33.3	14	31	1	16.92
	Other	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
	Apprenticeship & Trade	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
	Total Institute Credit	25	47	0	33.3	14	31	1	16.92
	Industry Credit:								
	Total Industry Credit	0	58	299	37.02	0	79	286	41.14
	Non-Credit: Industry, Community/Individual, Personal Interest								
	Total Non-Credit	0	13	294	16.95	0	53	257	25.59
TOTAL SKILLS TRAINING		**25**	**118**	**593**	**87.28**	**14**	**163**	**544**	**83.65**
BASIC EDUCATION	**BE Credit:**								
	Adult 12	13	14	0	14.44	28	9	0	25.29
	Adult 10	20	12	0	20.82	17	4	0	16.02
	Academic GED	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
	Total BE Credit	33	26	0	35.26	45	13	0	41.31
	BE Non-Credit:								
	Employability/Life Skills	1	16	0	7.54	0	31	0	20
	English Language Training	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
	General Academic Studies	0	1	0	.06	12	12	0	20.07
	Literacy	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
	Total BE Non-Credit	1	17	0	7.60	12	43	0	40.07
TOTAL BASIC EDUCATION		**34**	**43**	**0**	**42.86**	**57**	**56**	**0**	**81.38**
UNIVERSITY	**University Credit:**								
	Total University Credit	0	1	0	.20	0	0	0	0
TOTAL UNIVERSITY		**0**	**1**	**0**	**.20**	**0**	**0**	**0**	**0**
TOTAL ENROLMENT		**59**	**162**	**593**	**130.33**	**71**	**219**	**544**	**165.03**

ENROLMENT BY PROGRAM CATEGORY – SOUTHEY

		Actuals							
		2005-2006				2006-2007			
	Program Groups	Student Enroll FT	Student Enroll PT	Student Enroll Casual	FLEs	Student Enroll FT	Student Enroll PT	Student Enroll Casual	FLEs
SKILLS TRAINING	**Institute Credit:**								
	SIAST	0	56	7	9.51	7	27	11	15.3
	Other	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
	Apprenticeship & Trade	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
	Total Institute Credit	0	56	7	9.51	7	27	11	15.3
	Industry Credit:								
	Total Industry Credit	0	9	23	3.58	0	12	67	7.25
	Non-Credit: Industry, Community/Individual, Personal Interest								
	Total Non-Credit	0	24	123	8.67	0	8	88	6.82
TOTAL SKILLS TRAINING		**0**	**89**	**153**	**21.75**	**7**	**47**	**166**	**29.37**
BASIC EDUCATION	**BE Credit:**								
	Adult 12	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
	Adult 10	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
	Academic GED	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
	Total BE Credit	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
	BE Non-Credit:								
	Employability/Life Skills	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
	English Language Training	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
	General Academic Studies	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
	Literacy	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
	Total BE Non-Credit	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
TOTAL BASIC EDUCATION		**n/a**	**n/a**	**n/a**	**n/a**	**n/a**	**n/a**	**n/a**	**n/a**
UNIVERSITY	**University Credit:**								
	Total University Credit	0	3	0	.50	0	2	0	.2
TOTAL UNIVERSITY		**0**	**3**	**0**	**.50**	**0**	**2**	**0**	**.2**
TOTAL ENROLMENT		**0**	**92**	**153**	**22.25**	**7**	**49**	**166**	**29.37**

ENROLMENT BY PROGRAM CATEGORY – WATROUS

Program Groups		Actuals 2005-2006 Student Enroll FT	Student Enroll PT	Student Enroll Casual	FLEs	2006-2007 Student Enroll FT	Student Enroll PT	Student Enroll Casual	FLEs
SKILLS TRAINING	**Institute Credit:**								
	SIAST	29	23	5	34.69	48	13	0	29.44
	Other	0	9	0	1.51	0	8	0	3.10
	Apprenticeship & Trade	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
	Total Institute Credit	29	32	5	36.2	48	21	0	32.54
	Industry Credit:								
	Total Industry Credit	0	33	152	16.85	0	8	53	6.36
	Non-Credit: Industry, Community/Individual, Personal Interest								
	Total Non-Credit	0	3	108	8.58	0	0	47	2.51
TOTAL SKILLS TRAINING		**29**	**68**	**265**	**61.61**	**48**	**29**	**100**	**41.41**
BASIC EDUCATION	**BE Credit:**								
	Adult 12	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
	Adult 10	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
	Academic GED	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
	Total BE Credit	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
	BE Non-Credit:								
	Employability/Life Skills	n/a	n/a	n/a	n/a	0	6	0	4.4
	English Language Training	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
	General Academic Studies	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
	Literacy	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
	Total BE Non-Credit	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
TOTAL BASIC EDUCATION		**n/a**	**n/a**	**n/a**	**n/a**	0	6	0	4.4
UNIVERSITY	**University Credit:**								
	Total University Credit	0	3	0	.40	0	0	0	0
TOTAL UNIVERSITY		**0**	**3**	**0**	**.40**	**0**	**0**	**0**	**0**
TOTAL ENROLMENT		**29**	**71**	**265**	**62.01**	**48**	**35**	**100**	**45.81**

ENROLMENT BY PROGRAM CATEGORY – WYNYARD

		Actuals							
		2005-2006				2006-2007			
	Program Groups	Student Enroll FT	Student Enroll PT	Student Enroll Casual	FLEs	Student Enroll FT	Student Enroll PT	Student Enroll Casual	FLEs
SKILLS TRAINING	**Institute Credit:**								
	SIAST	0	40	0	11.32	9	19	0	11.64
	Other	n/a	n/a	n/a	n/a	11	4	0	4.17
	Apprenticeship & Trade	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
	Total Institute Credit	0	40	0	11.32	20	23	0	15.81
	Industry Credit:								
	Total Industry Credit	0	15	92	8.38	0	20	117	11.77
	Non-Credit: Industry, Community/Individual, Personal Interest								
	Total Non-Credit	0	4	64	3.10	0	2	75	3.8
TOTAL SKILLS TRAINING		**0**	**59**	**156**	**22.80**	**20**	**45**	**192**	**31.38**
BASIC EDUCATION	**BE Credit:**								
	Adult 12	17	9	0	16.36	14	7	0	11.05
	Adult 10	17	9	0	14.03	15	5	0	11.45
	Academic GED	0	11	0	1.37	0	0	0	0
	Total BE Credit	34	29	0	31.75	29	12	0	22.5
	BE Non-Credit:								
	Employability/Life Skills	0	0	0	2.51	8	11	0	10.22
	English Language Training	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
	General Academic Studies	n/a	n/a	n/a	n/a	13	7	0	19.82
	Literacy	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
	Total BE Non-Credit	0	0	0	2.51	21	18	0	30.04
TOTAL BASIC EDUCATION		**34**	**29**	**0**	**34.26**	**50**	**30**	**0**	**52.54**
UNIVERSITY	**University Credit:**								
	Total University Credit	0	4	0	.40	0	2	0	.2
TOTAL UNIVERSITY		**0**	**40**	**0**	**.40**	**0**	**2**	**0**	**.2**
TOTAL ENROLMENT		**34**	**92**	**156**	**57.46**	**70**	**77**	**192**	**84.13**

EQUITY PARTICIPATION ENROLMENTS

Actuals	Program Groups	2005-2006 Aboriginal			Visible Minority			Disability			Total Enrollment			2006-2007 Aboriginal			Visible Minority			Disability			Total Enrollment		
		FT	PT	Cas	FT	PT	Cas	FT	PT	Cas	FT	PT	Cas	FT	PT	Cas	FT	PT	Cas	FT	PT	Cas	FT	PT	Cas
SKILLS TRAINING	**Institute Credit:**																								
	SIAST	5	22	0	0	2	0	2	7	0	78	184	10	8	4	5	2	0	0	3	3	0	108	106	11
	Other	0	0	0	0	0	0	0	0	0	0	9	0	8	0	0	1	0	0	0	0	0	11	12	0
	Apprenticeship & Trade	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
	Total Institute Credit	5	22	0	0	2	0	2	7	0	78	193	10	16	4	5	3	0	0	3	3	0	119	118	11
	Industry Credit:																								
	Total Industry Credit	0	2	9	0	0	2	0	5	6	0	213	633	0	2	17	0	1	1	0	0	13	0	144	591
	Non-Credit: Industry, Community/Individual, Personal Interest																								
	Total Non-Credit	*0*	*0*	*10*	*0*	*0*	*0*	*0*	*0*	*17*	*0*	*53*	*710*	*0*	*1*	*13*	*0*	*0*	*1*	*0*	*1*	*8*	*0*	*73*	*592*
TOTAL SKILLS TRAINING		**5**	**24**	**19**	**0**	**2**	**2**	**2**	**12**	**23**	**78**	**459**	**1353**	**16**	**7**	**35**	**3**	**1**	**2**	**3**	**4**	**21**	**119**	**338**	**1194**
BASIC EDUCATION	**BE Credit:**																								
	Adult 12	22	11	0	1	0	0	2	3	0	30	23	0	24	10	0	2	1	0	3	2	0	42	16	0
	Adult 10	24	16	0	1	1	0	4	3	0	37	21	0	28	8	0	0	1	0	3	1	0	32	9	0
	Academic GED	0	11	0	0	1	0	0	0	0	0	11	0	0	0	0	0	0	0	0	0	0	0	0	0
	Total BE Credit	46	38	0	2	2	0	6	6	0	67	55	0	52	18	0	2	2	0	6	3	0	74	25	0
	BE Non-Credit:																								
	Employability/Life Skills	0	1	0	0	0	0	0	3	0	1	16	0	8	15	0	0	1	0	0	15	0	8	31	0
	English Language Training	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
	General Academic Studies	0	0	0	0	0	0	0	0	0	0	1	0	24	18	0	2	2	0	1	2	0	25	19	0
	Literacy	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
	Total BE Non-Credit	0	1	0	0	0	0	0	3	0	1	17	0	32	33	0	2	3	0	1	17	0	33	70	0
TOTAL BASIC EDUCATION		**46**	**39**	**0**	**2**	**2**	**0**	**6**	**9**	**0**	**68**	**72**	**0**	**84**	**51**	**0**	**4**	**5**	**0**	**7**	**20**	**0**	**107**	**95**	**0**
UNIVERSITY	**University Credit:**																								
	Total University Credit	0	1	0	0	0	0	0	0	0	0	13	0	0	1	0	0	0	0	0	0	0	0	5	0
TOTAL UNIVERSITY		**0**	**1**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**13**	**0**	**0**	**1**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**5**	**0**
TOTAL ENROLMENT		**51**	**64**	**19**	**2**	**4**	**2**	**8**	**21**	**23**	**146**	**544**	**1353**	**100**	**59**	**35**	**7**	**6**	**2**	**10**	**24**	**21**	**226**	**435**	**1194**

EQUITY PARTICIPATION COMPLETERS AND GRADUATES

		Actuals																		
		2005-2006									2006-2007									
	Program Groups	Aboriginal			Visible Minority			Disability			Aboriginal			Visible Minority			Disability		
		E	C	G	E	C	G	E	C	G	E	C	G	E	C	G	E	C	G
SKILLS TRAINING	**Institute Credit:**																			
	SIAST	27	17	3	2	2	0	9	3	7	17	5	5	2	0	0	6	3	1
	Other	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	8	0	1	1	0	0	0	0	0
	Apprenticeship & Trade	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
	Total Institute Credit	27	17	3	2	2	0	9	3	7	25	5	6	3	0	0	6	3	1
	Industry Credit:																			
	Total Industry Credit	11	0	11	2	0	2	11	1	10	19	2	16	2	0	2	13	4	9
	Non-Credit: Industry, Community/Individual, Personal Interest																			
	Total Non Credit	10	7	0	0	0	0	17	16	0	14	14	0	1	1	0	9	9	0
TOTAL SKILLS TRAINING CREDIT		**48**	**24**	**14**	**4**	**2**	**2**	**37**	**20**	**17**	**58**	**21**	**22**	**6**	**1**	**2**	**28**	**16**	**10**
BASIC EDUCATION	**BE Credit:**																			
	Adult 12	33	13	13	1	1	0	5	3	1	34	5	13	3	1	1	5	0	2
	Adult 10	40	12	12	2	0	1	7	1	3	36	1	22	1	0	0	4	0	2
	Academic GED	11	4	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Total BE Credit	84	29	25	4	1	1	12	4	4	70	6	35	4	1	1	9	0	4
	BE Non-Credit:																			
	Employability/Life Skills	1	0	0	0	0	0	3	3	0	23	17	0	1	1	0	15	12	0
	English Language Training	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
	General Academic Studies	0	0	0	0	0	0	0	0	0	42	24	0	4	2	0	3	1	0
	Literacy	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
	Total BE Non-Credit	1	0	0	0	0	0	3	3	0	65	41	0	5	3	0	18	13	0
TOTAL BASIC EDUCATION		**85**	**29**	**25**	**4**	**1**	**1**	**15**	**7**	**4**	**135**	**47**	**35**	**9**	**4**	**1**	**27**	**13**	**4**
UNIVERSITY	**University Credit:**																			
	Total University Credit	1	1	0	0	0	0	0	0	0	1	1	0	0	0	0	0	0	0
TOTAL UNIVERSITY		**1**	**1**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**1**	**1**	**0**	**0**	**0**	**0**	**0**	**0**	**0**
TOTAL ENROLMENT		**134**	**54**	**39**	**8**	**3**	**3**	**52**	**27**	**21**	**194**	**69**	**57**	**15**	**5**	**3**	**55**	**29**	**14**

E = total enrolment
C = completers (the total number of students who completed course requirements or remained to the end of the program).
G = graduates (the total number of students who successfully completed all course requirements resulting in achievement of certification by a recognized credit granting institution or recognized by industry).

STUDENT SUCCESS

Actuals

Program Groups		2005-2006 Total Students Completed			Total Students Graduated			Total Students Employed			Total Going to Further Training			2006-2007 Total Students Completed			Total Students Graduated			Total Students Employed			Total Going to Further Training		
		FT	PT	Cas	FT	PT	Cas	FT	PT	Cas	FT	PT	Cas	FT	PT	Cas	FT	PT	Cas	FT	PT	Cas	FT	PT	Cas
SKILLS TRAINING	**Institute Credit:**																								
	SIAST	11	143	7	44	33	3	28	43	10	2	80	0	11	96	3	68	9	7	65	23	8	4	43	1
	Other	0	9	0	0	0	0	0	0	0	0	6	0	0	10	0	3	2	0	2	2	0	0	6	0
	Apprenticeship & Trade	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
	Total Institute Credit	11	152	7	44	33	3	28	43	10	2	86	0	11	106	3	71	11	7	67	25	8	4	49	1
	Industry Credit:																								
	Total Industry Credit	0	65	169	0	201	476	0	52	0	0	7	0	0	83	223	0	100	376	0	38	0	0	0	0
	Non-Credit: Industry, Community/Individual, Personal Interest																								
	Total Non-Credit	0	52	705	0	0	0	0	20	72	0	0	0	0	73	591	0	0	0	0	0	0	0	0	0
TOTAL SKILLS TRAINING		**11**	**269**	**881**	**44**	**234**	**479**	**28**	**115**	**82**	**2**	**93**	**0**	**11**	**262**	**817**	**71**	**111**	**383**	**67**	**63**	**8**	**4**	**49**	**1**
BASIC EDUCATION	**BE Credit:**																								
	Adult 12	14	5	0	13	7	0	4	3	0	9	6	0	6	2	0	27	1	0	9	2	0	10	0	0
	Adult 10	8	8	0	19	1	0	7	0	0	16	4	0	1	0	0	24	0	0	0	0	0	18	0	0
	Academic GED	0	4	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Total BE Credit	22	17	0	32	8	0	11	3	0	25	10	0	7	2	0	51	1	0	9	2	0	28	0	0
	BE Non-Credit:																								
	Employability/Life Skills	1	12	0	0	0	0	1	7	0	0	5	0	8	37	0	0	0	0	1	21	0	0	5	0
	English Language Training	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
	General Academic Studies	0	1	0	0	0	0	0	0	0	0	0	0	25	1	0	0	0	0	1	0	0	11	0	0
	Literacy	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
	Total BE Non-Credit	1	13	0	0	0	0	1	7	0	0	5	0	33	38	0	0	0	0	2	21	0	11	5	0
TOTAL BASIC EDUCATION		**23**	**30**	**0**	**32**	**8**	**0**	**12**	**10**	**0**	**25**	**15**	**0**	**40**	**40**	**0**	**51**	**1**	**0**	**11**	**23**	**0**	**39**	**5**	**0**
UNIVERSITY	**University Credit:**																								
	Total University Credit	0	12	0	0	0	0	0	0	0	0	0	0	0	5	0	0	0	0	0	0	0	0	0	0
TOTAL UNIVERSITY		**0**	**12**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**5**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**
TOTAL ENROLMENT		**34**	**311**	**881**	**76**	**242**	**479**	**40**	**125**	**82**	**27**	**108**	**0**	**51**	**307**	**817**	**122**	**112**	**383**	**78**	**86**	**8**	**43**	**54**	**1**

SKILLS TRAINING PROGRAMS

INSTITUTE CREDIT

Carlton Trail Regional College continued to extend credit vocational/technical programming throughout its region. A wide variety of full- and part-time courses and programs, primarily brokered through SIAST, were offered. Students are assured that tuition levels are those applicable to students attending SIAST on campus. A part-time Teacher Assistant program, brokered from Lakeland College, was continued.

Programs were largely financed utilizing a variety of provincial funding resources, such as the SSEP and Quick Skills programs, received from the Department of Advanced Education & Employment.

PROGRAMS

Continuing Care Assistant Certificate

Educational Assistant Certificate (includes Teacher Assistant Certificate)

Early Childhood Education Certificate

Electrician Certificate

Human Resource – Advanced Certificate

Office Education Certificate

Orientation to Child Daycare

Practical Nursing Diploma

Primary Care Paramedic

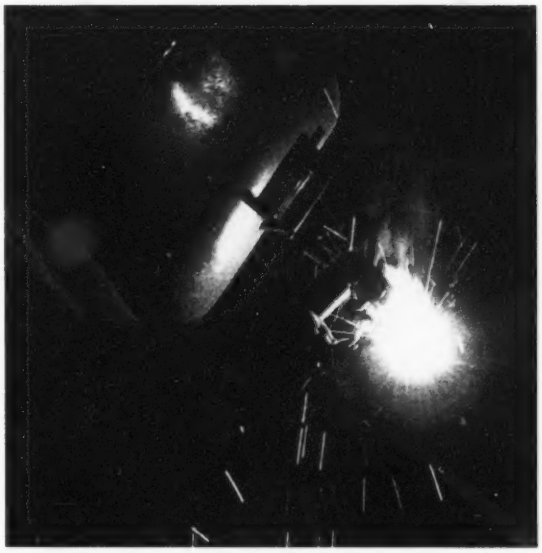
Pre-Trades Carpentry

Pre-Trades Plumbing and Pipefitting

Production Line Welding

Welding Applied Certificate

Youth Care Worker Certificate



Welding Applied Certificate was offered in Southey using mid-year investment funding.

JOB START/FUTURE SKILLS

JobStart/Future Skills, with funding from the provincial government, and in partnership with Saskatchewan business, industry associations, individuals, public training institutions, and other training deliverers, provides employers with skilled workers. It provides training opportunities for the unemployed who need job skills, as well as enabling public training institutions to respond quickly to industry needs for skilled workers. In 2005-2006, work-based training for the employed was reinstated into the program.

Several employers had multiple projects, and some met their needs with one project. Doepker Industries Ltd., Big Quill, Michel Industries Ltd. and Blair's Fertilizer Ltd. were the most active employers in using the JobStart/Future Skills program. Comments have been positive from both trainees and business, as both benefited from on-the-job learning with credit. Employers in each of the regional office areas participated in the program. Training was provided in a variety of areas:

- Accounting Assistant
- Administrative Personnel
- Agriculture Service Worker
- Canadian Accredited Insurance Broker
- Carpenter Level 1 Apprentice
- Customer Service
- EMS Technicians
- Fabrication / Manufacturer Worker
- Food and Beverage Server
- General Labourer
- Lean Training
- Maintenance Worker
- Office Workers
- Partsperson
- Restoration Technician
- Rotational Moldings/Assembly Persons
- Sales
- Seamstress
- Service Writer
- Shipper/Receiver
- Soybean Factory Worker
- Tarpaulin Technician
- Truck Driver Training

	04/05	05/06	06/07
# of Distinct Employers	24	23	19
# of Contracts	30	40	27
# of Trainees in Progress	0	0	7
# of Trainees Completed Successfully	41	441	64
# of Trainees Completed Unsuccessfully	8	7	0
# of Trainees Did Not Complete	12	20	14
Total # Distinct Trainees	61	468	85

Note: 2006-2007 contracts are still in progress and information is still being processed. 2004-2005 and 2005-2006 are actual results and vary from previous reports that listed in-progress results.

BUSINESS, INDUSTRY & COMMUNITY EDUCATION

Business, Industry and Community Education (BIC) programs consist of non-credit programs of varying duration in the areas of agriculture, computer applications, health and wellness, and general interest, as well as industry credit programs. These programs are scheduled in various communities throughout the region, based on identified needs and requests.

AGRICULTURE

Carlton Trail Regional College is dedicated to providing agricultural training to residents of central Saskatchewan.

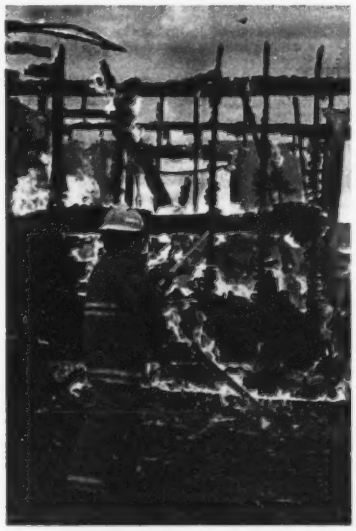
As the agriculture industry becomes more complex and diversified, demand for credit and non-credit courses has also shifted, especially for skills training in occupations in support of the farm enterprise. Courses offered included human resource management and supervision, marketing, financial planning, diversification, computers, economics of production practices, and skills training in Production Line Welding, Truck Driver Training / Air Brake Endorsement, and Pesticide Applicator. The afore-mentioned shift is evident in a slackened demand for skills training, especially in Parts Management Technician, Custom Harvester, and Pork Production Technician.

The College delivered a wide variety of skills assessments to the Canadian Agriculture Skills Service (CASS) project of the Agriculture Policy Framework, Renewal Agreement. The CASS project met with overwhelming success, and College counseling staff was challenged to keep pace with the demand. Of particular note were the resulting increases in short-term agricultural courses and ed2go and SCN registrations of CASS clients.

	Classes	Participants
2002 / 2003	36	524
2003 / 2004	19	274
2004 / 2005	9	80
2005 / 2006	20	223
2006 / 2007	**23**	**264**

HEALTH & SAFETY

Carlton Trail Regional College has an extensive series of program offerings in the health and safety sector. Of particular note is the partnership with **27** fire departments in Humboldt and area to offer modules of the National Fire Protection Agency 1001 Course.



A training session for volunteer fire fighters.

INFORMATION TECHNOLOGY

The College is tracking the percentage of non-credit students taking on-line courses as a measure of the use of technology in delivery. By this measure, growth has occurred annually, from 2.15% in 2003-2004 to **12.63%** in 2006-2007. In addition, the College has established a different internal benchmark to track the use of technology in delivery: in 2006-2007, there were **3.4 FLE** students / academic computer.

Following a request to assist in the settlement of Chinese workers and their families in LeRoy, the College invested in **20** licenses of the RosettaStone ESL software.

The College continues its involvement throughout its region in the delivery of a wide range of computer classes. The success of classes that meet the needs of first-time users to those sharpening technical skills is indicative of the responsiveness of Carlton Trail Regional College to emerging local and regional demand. The Saskatoon Health Region and Credit Union Central were examples of organizations that undertook computer training through the College.

	Classes	Participants
2002 / 2003	95	534
2003 / 2004	72	494
2004 / 2005	48	308
2005 / 2006	33	216
2006 / 2007	**63**	**382**

TECHNOLOGY ENHANCED LEARNING

Key Accomplishments

Carlton Trail Regional College continued a TEL strategic plan designed to provide learners and clients access to technology and to enhance access to the College's programs and services through the use of technology; to use technology to assist learners and clients in achieving education and career goals and to complement the provision of technology-enhanced programs and services with appropriate support; and to provide diverse education and training opportunities using a range of technology-enhanced delivery mechanisms. During 2006-2007, the College was able to:

- implement the use of *WebTrain* video conferencing, primarily in the role as provincial coordinating agency for the CAP Youth Internship program;
- apply *Rosetta Stone* software to support ESL, in particular in support of Chinese immigrant employees of Stomp Pork Farms and their families in assimilating into the LeRoy community;
- substantially increase *ed2go* enrolments;
- increase the availability and use of computers as learner resources in ABE, Practical Nursing, and Continuing Care Assistant programs;
- participate in the preliminary work developing a Regional Colleges' collaborative e-learning network;
- subscribe to *HSPNet* in order to afford Practical Nursing students improved access to clinical placements; and
- increase the percentage of non-credit students taking on-line course from 2.15% in 2003-2004 to 12.63 in 2006-2007.

Issues and Trends

Professional development for instructional staff in the use of computer-assisted instruction, content management, and in on-line course delivery methodologies remains the most significant challenge. A system-wide PD program was postponed and then cancelled, leaving the College with unmet needs.

Carlton Trail Regional College continues to attain a capacity to deliver on-line programming, but lacks resources to develop and implement a systemic approach to course and program delivery. Consequently, the College has participated in preliminary planning of a collaborative e-learning network.

The success of the Lestock TEL Centre in serving and meeting the needs of that community continues; further research needs to be conducted, but replication of the concept in Wakaw may likewise provide a much-needed service.

While hardware has become more cost-effective and requires less frequent updating, technical support has become more challenging and complex; the extent of virus attacks and attempts to break the network's security is escalating.

Learners having literacy levels one through three constitute a significant proportion of the College's clients and students, yet technology-enhanced learning remains in its infancy in addressing this cohort's needs. As immigration increases in the College's region, the extension of ESL learning resources to numerous individuals and communities will be a challenge potentially met by TEL.

ed2go

In April of 2000, the College introduced web-based non-credit programming to Saskatchewan through a brokerage arrangement with Education to Go (*ed2go*). In 2006-2007 clients of the Lestock TEL Centre and referees of the CASS program were the most frequent users, resulting in a year-to-year increase in enrolments of **51%**.

Participants	02/03	03/04	04/05	05/06	06/07
	16	37	34	59	**89**

Lestock TEL Centre

The College's technology-enhanced learning (TEL) pilot projects, which began in 2002 and ended March 31, 2004, focused on the establishment of TEL Centres in two smaller communities within the region: Lestock and Imperial. The Lestock site primarily targeted the Aboriginal community, while the Imperial site was aimed to support the farm family. The success of the Lestock project led to an agreement to continue the TEL center in that community.

Occasions	02/03	03/04	04/05	05/06	06/07
	1425	1297	2827	2885	**1417**

ADULT BASIC EDUCATION PROGRAMS

The Basic Education and Adult Secondary Program are designed to be responsive to the education, training, and employment needs of the region's eligible students. Basic Education, including the Adult 10 and 12 level programs, was offered in Humboldt, Punnichy and Wakaw. Either part-time or full-time students are eligible to attend these programs.

Two non-credit Adult Basic Education 5–9 programs, one in Wakaw, the other in Punnichy, resulted from the mid-year investment in additional training opportunities. The programs were exceptionally successful, with **23** students in Wakaw and **20** in Punnichy able to participate.

Registrations	02/03	03/04	04/05	05/06	06/07
	147	123	169	144	**198**

Note: definitions used in reporting program activity levels have been revised (see pages 40 & 41); current definitions have been applied where possible to 2004-2005 and subsequent years.

Statistics for Basic Education Credit

- Registrations totaled **99,** an **8%** decrease from the previous year
- **63%** of all students were female; **37%** were male
- The completion rate of all students, part-time and full-time, was **60%**

PROVINCIAL TRAINING ALLOWANCE

The Provincial Training Allowance (PTA), which provides income support to low-income adults involved in training programs including Adult Basic Education, Quick Skills and Bridging Programs, was administered within the region by College personnel. Students in the following programs were able to access the Provincial Training Allowance:

- Adult Basic Education — Humboldt, Punnichy, Wakaw
- Adult Basic Education 5-9 — Punnichy, Wakaw

	Students	Allowances Distributed
2002 / 2003	110	$442,514
2003 / 2004	92	$398,413
2004 / 2005	100	$395,007
2005 / 2006	82	$446,836
2006 / 2007	**132**	**$514,739**

Note: all ABE students meeting eligibility requirements received PTA; allowances listed above were those administered solely by Carlton Trail Regional College.

GED TESTING

Saskatchewan residents who are 19 years of age or older can attain a Grade 12 equivalency certificate through General Education Development (GED) preparation and testing. Participants are tested on their general knowledge of Language Arts-Reading; Language Arts-Writing; Mathematics; Social Studies; and Science.

	Sittings	Participants
2002 / 2003	23	68
2003 / 2004	20	55
2004 / 2005	22	65
2005 / 2006	25	51
2006 / 2007	**15**	**29**

LITERACY

The literacy program offered a variety of programming that used many delivery methods, including volunteer tutors, classroom delivery, direct delivery for GED preparation classes, and tutoring. The College continued to provide literacy programming in the form of tutor matches, counselling and assistance from each regional office. The dramatic increase in literacy programming was largely due to the mid-year investment in ABE 5-9 and Rural Career Services programs.

Public access to computers, software and the Internet was continued in Humboldt, Watrous, Wynyard, Southey and Davidson with designated equipment, and was extended to Lestock through the TEL project.

Stomp Pork Farm Ltd. of LeRoy approached Carlton Trail Regional College for assistance in a project to offer English as a Second Language (ESL) training for Chinese immigrant workers and their families. The College was able to contribute licenses for RosettaStone ESL software and human resources to support learners. With the cooperation of the Town of LeRoy, Parkland Regional Library, and the Horizon School District, a major project was undertaken. This initial project was later revised to create the Carlton Trail SaskSmart Association, which was successful in obtaining a SaskSmart Innovations Fund grant to continue and expand the initiative. The provincial effort to attract and retain immigrants, especially through the Immigrant Nominee Program, was evidenced by the **38** immigrant nominees destined for Humboldt and surrounding area in 2006.

Participants	02/03	03/04	04/05	05/06	06/07
	87	10	28	18	**100**

UNIVERSITY PROGRAMS

Carlton Trail Regional College offers off-campus classes from the University of Saskatchewan and University of Regina in various locations throughout the region as demand warrants. The primary vehicle for the delivery of university classes in the College's region is a **$40,000** grant to St. Peter's College in Muenster. The grant is used to support second-year Arts and Science classes. In addition, university classes are offered over the SCN system.

Carlton Trail Regional College and St. Peter's College began discussions and developmental work towards a two-year diploma in Sustainable Agriculture. As the year ended, the project had advanced to include consultations with the University of Saskatchewan and plans were underway to hold a focus group of stakeholders.

SASKATCHEWAN COMMUNICATIONS NETWORK

Carlton Trail Regional College has receiving sites at Davidson, Humboldt, Semans, Watrous, Wynyard and Wadena. Within the College's region, community sites are located at Muenster, Rose Valley, and Viscount; high school sites include Allan, Annaheim, Bruno, Clavet, Colonsay, Craik, Cudworth, Cupar, Englefeld, Holdfast, Imperial, Lake Lenore, Lanigan, LeRoy, Nokomis, Pleasantdale, Quill Lake, Southey, St. Brieux, Wakaw, Watson, Wishart, and Young; reserve operated sites are located at Muskowekwan, Kawacatoose, and Gordon reserves; and there is a Francophone distance education site at Vonda.

Credit courses, such as the Business Administration Certificate, were offered from SIAST and the Universities of Saskatchewan and Regina. A variety of non-credit programs were offered, including special event broadcasts. These special events, many of which were health-related, attracted **93** participants to **10** broadcasts.

Demand for SCN classes continued to be strong, due in part to enrolments of Canadian Agriculture Skills Service (CASS) clients.

	Classes	Participants
2002 / 2003	60	207
2003 / 2004	54	143
2004 / 2005	64	154
2005 / 2006	79	160
2006 / 2007	**59**	**164**

SERVICES

LEARNER SUPPORT & COUNSELLING

Counselling services are provided on a confidential one-on-one or group basis depending on the needs of clientele. Career and educational resource material as well as internet access, are available at each of the College offices to assist individuals in planning for or changing a career, writing a resume, starting a small business, or finding an educational or training opportunity. College counsellors and program staff were extremely active, providing learner support services and counselling on approximately **9292** occasions, an increase of **34.8%** over the previous year. The increase in learner support and counseling activities was largely due to a commitment to meet the demand generated by the Canadian Agriculture Skills Service (CASS) program. Carlton Trail Regional College was a key component of the CASS program, processing **20%** of the provincial applications and providing **14%** of learning activities by the Regional Colleges.

Carlton Trail Regional College provides formal testing services for individuals writing distance education and correspondence examinations, and evaluations of reading and mathematics competency levels required for entrance into certain SIAST programs and Adult High School.

Counsellors provided support to students by offering workshops on such skills as time management, exam writing, note taking, job search and interview skills. Financial aid information pertaining to sponsored programs, student loans, awards and bursaries is available at all College offices. Student success is the focus of all programs and the College strives to make the learning experience a positive and successful one.

The integration of College and the Canada-Saskatchewan Career and Employment Services (CSCES) operations to offer a seamless or transparent service to the public is a feature of the College's Humboldt administration centre. Partnering with CSCES, the College was able to maintain a one-on-one employment counseling service for clients in the Humboldt area.

	Counselling Sessions	Exam Invigilations	Community Services
2002 / 2003	2975	385	280
2003 / 2004	3248	213	1492
2004 / 2005	3212	335	1148
2005 / 2006	5807	393	693
2006 / 2007	**8395**	**357**	**540**

CARLTON TRAIL REGIONAL COLLEGE

DEFINITIONS

DEFINITIONS

Program/Service

Program: A course(s) of study based on a curriculum, plan, or system of academic and related activities that have a definite duration.

Service: The formal act of helping, providing assistance and/or advice.

Certification

Credit: Learning which is certified by a recognized body.

Non-Credit: Learning which is not certified by a recognized body.

Program Completion Status

Completer (C): A student who has completed the time requirement of a course or all courses within a program session.

Completed Successfully: A student who has successfully completed all requirements of a non-credit program.

Graduate (G): A student who has successfully completed all program requirements and attained a level of standing resulting in credit recognition from an accrediting institution/ industry and/or regulatory body.

Program Type

Apprenticeship & Trade: Education and training certified through Apprenticeship and Trade Commission.

Basic Education Credit (BE Credit): Learning that is certified by Saskatchewan Learning.

Basic Education Non-Credit (BE Non-Credit): Learning which may include some form of evaluation however, does not result in certification by a recognized body.

Community/Individual Non-Credit: Education and training that leads to or enhances a person(s) employability or enhances community and/or social development but does not result in credentials or certification recognized by an industry, association or sector, regulatory body or licensing agency.

Industry Credit: Education and training which leads to a credential that is recognized by an industry association or sector, regulatory body or licensing agency.

Industry Non-Credit: Education and training that meets the specific needs identified for an industry(s), group(s), firm(s) or sector(s) that does not result in credentials or certification recognized by an industry, association or sector, regulatory body or licensing agency.

DEFINITIONS cont'd

Institute Credit: Education and training which leads to a credential (certificate, diploma, degree) from a recognized credit-granting agency.

University: University credit training.

Personal Interest Non-Credit: Education and training that meets the needs of individual(s) or group(s) for the purpose of enhancing their hobby, leisure and recreation skills.

Students

Distinct Student: An individual participating, over an identified period of time, in one or more program groups offered by the College.

Full-Time Student: is defined as one who is taking courses that collectively require a minimum of 18 hours of scheduled class time per week for a minimum period of 12 weeks. There are two exceptions to this definition:

- for Apprenticeship and Trade: a complete level (the length depends on the trade) is required; and
- for university courses: a minimum of 216 hours of scheduled class time for the academic year.

Part-Time Student: is defined as (a) one who is taking courses of less than 12 weeks duration, even if they collectively require more than 18 hours of scheduled class time per week; or (b) one who is taking courses that are at least 12 weeks in duration but collectively require less than 18 hour of scheduled class time per week.

Casual Student: is defined as one who is taking courses within a program group that collectively total less than 30 hours of scheduled class time.

Registration

Course Registrations: The number of students enrolled in courses taken within a program area or program type.

Program Registrations: The number of students enrolled in a program area or program type.

Student Enrollment: Student(s) enrolled in program(s) or course(s) that are part of a specific Program Group.

Count

Full-Load Equivalent (FLE): Total participant hours divided by the generally accepted full-load equivalent factor for a program group.

Participant Hours: The total time that a student is actively involved in a program (course) session.

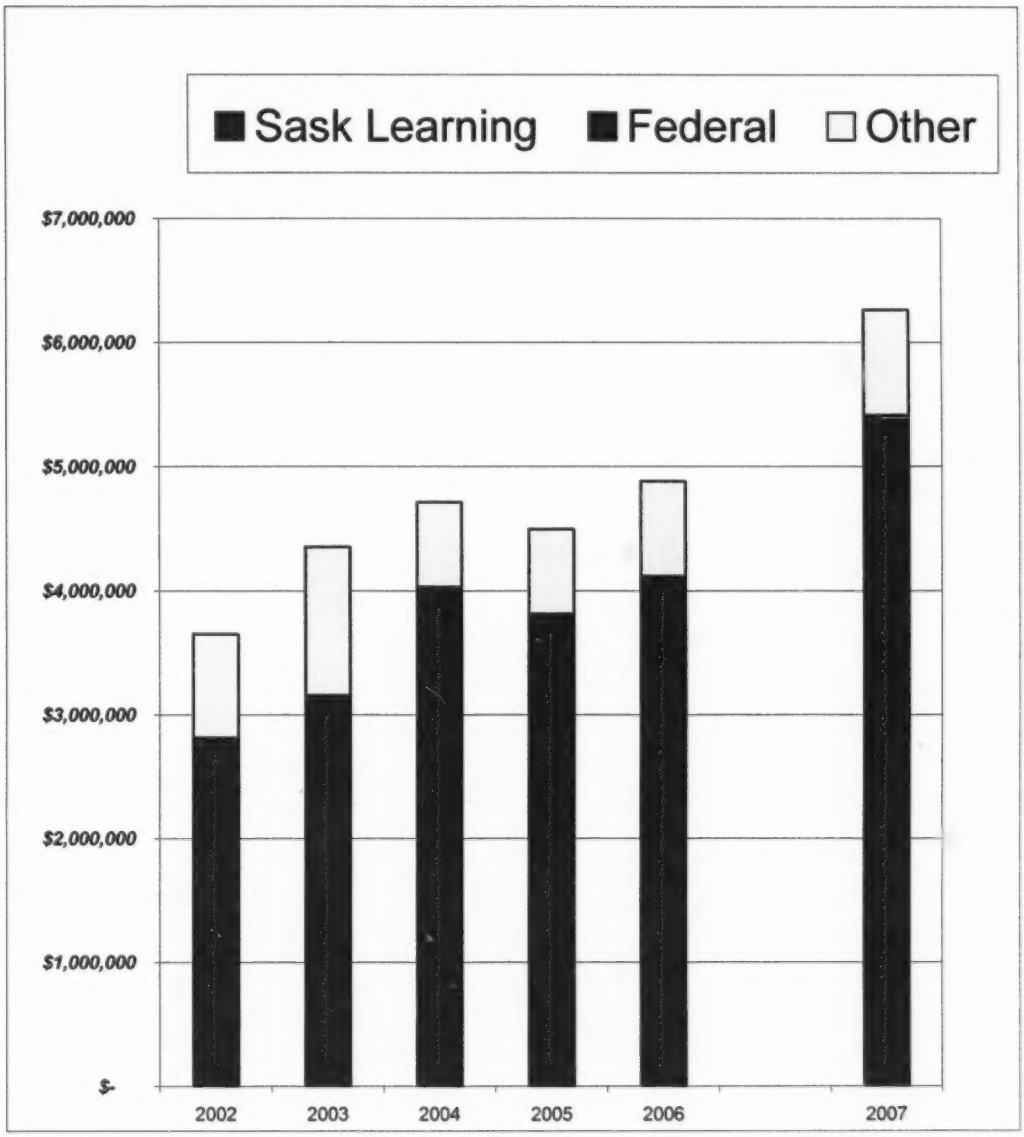
CARLTON TRAIL REGIONAL COLLEGE

FINANCIAL STATEMENTS

JUNE 30, 2007

CARLTON TRAIL REGIONAL COLLEGE
REVENUE ANALYSIS
2002 - 2007

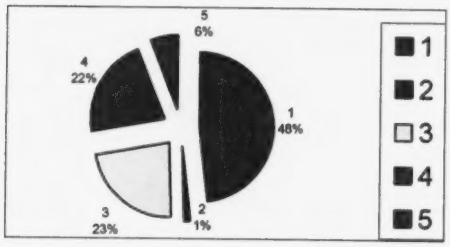
	2002	2003	2004	2005	2006	2007
Sask Learning	$ 2,572,974	$ 2,864,934	$ 3,656,321	$ 3,362,668	$ 3,308,828	$ 4,809,709
Federal	243,965	291,942	374,963	451,147	808,684	604,016
Other	836,413	1,198,983	681,401	684,492	762,985	848,551
Total	$ 3,653,352	$ 4,355,859	$ 4,712,685	$ 4,498,307	$ 4,880,497	$ 6,262,276



CARLTON TRAIL REGIONAL COLLEGE
Comparison of Expenditures 2002 -2007

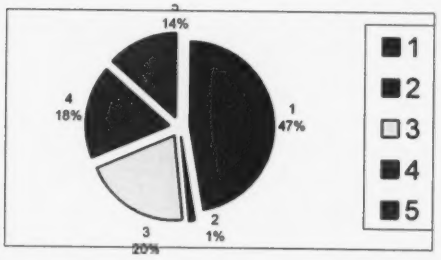
2002

(1) Programming	1,743,366
(2) Board	41,578
(3) Admin	828,876
(4) Organization	780,580
(5) Career Support	224,265
Total	$ 3,618,665



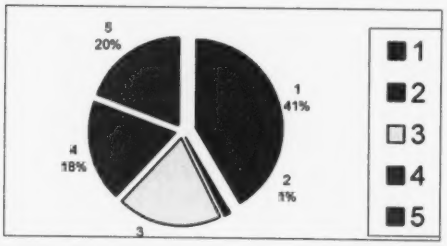
2003

(1) Programming	2,039,084
(2) Board	42,730
(3) Admin	878,545
(4) Organization	759,933
(5) Career Support	590,729
Total	$ 4,311,021



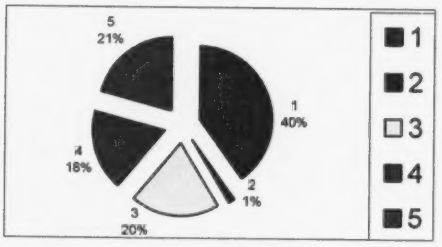
2004

(1) Programming	1,719,976
(2) Board	48,490
(3) Admin	814,317
(4) Organization	769,331
(5) Career Support	813,810
Total	$ 4,165,924



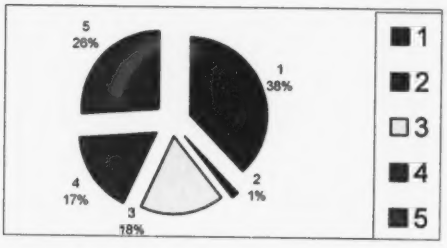
2005

(1) Programming	1,771,665
(2) Board	55,180
(3) Admin	868,246
(4) Organization	801,704
(5) Career Support	917,530
Total	$ 4,414,325



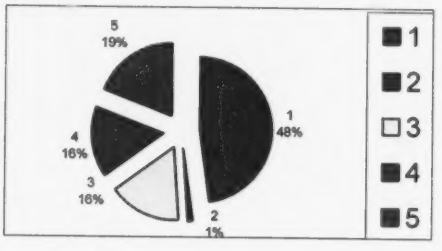
2006

(1) Programming	1,800,149
(2) Board	62,125
(3) Admin	850,149
(4) Organization	811,644
(5) Career Support	1,242,044
Total	$ 4,766,111



2007

(1) Programming	2,739,012
(2) Board	74,825
(3) Admin	919,748
(4) Organization	906,259
(5) Career Support	1,104,406
Total	$ 5,744,248



CARLTON TRAIL REGIONAL COLLEGE
Statement of Management Responsibility

The College is responsible for the preparation of the financial statements and has prepared them in accordance with Canadian generally accepted accounting principles and in accordance with the guidelines developed by Saskatchewan Advanced Education and Employment. The College believes the financial statements present fairly the College's financial position as at June 30, 2007 and the results of its operations for the year then ended.

In fulfilling its responsibilities and recognizing the limits inherent in all systems, the College has developed and maintains a system of internal control designed to provide reasonable assurance that College assets are safeguarded from loss and that the accounting records are a reliable basis for the preparation of financial statements.

The Board of Directors is responsible for the review of the financial statements. The Board meets with management and, as required, with the external auditors to discuss the results of audit examinations and financial reporting matters. The external auditors have full access to the Board with and without the presence of management.

The financial statements for the year ended June 30, 2007 have been reported on by E. J. C. Dudley & Co. The Auditor's Report outlines the scope of his examination and provides his opinion on the fairness of presentation of the information in the financial statements.

original signed

CEO

original signed

Director of Finance

AUDITORS' REPORT

To The Directors
Carlton Trail Regional College

We have audited the statement of financial position of Carlton Trail Regional College as at June 30, 2007 and the statements of operations, changes in net assets and cash flows for the year then ended. The College is responsible for preparing these financial statements for Treasury Board's approval. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with Canadian generally accepted auditing standards. These standards require that we plan and perform an audit to obtain reasonable assurance whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation.

In our opinion, these financial statements present fairly, in all material respects, the financial position of the College as at June 30, 2007 and the results of its operations and its cash flows for the year then ended in accordance with Canadian generally accepted accounting principles.

original signed

Wynyard, Saskatchewan
September 5, 2007

E.J.C. Dudley & Co.
Chartered Accountants

Statement 1

Carlton Trail Regional College
Statement of Financial Position
as at June 30, 2007

	2007			2006
	Operating Fund	Capital Fund	Total	Total
Assets				
Current Assets				
Cash and temporary investments	$ 1,599,198	$ -	$ 1,599,198	$ 1,330,200
Accounts receivable (Note 3)	207,075	-	207,075	99,957
Inventories	7,707	-	7,707	8,131
Prepaid expenses	19,860	-	19,860	19,271
	1,833,840		1,833,840	1,457,559
Non-current Assets				
Capital assets (Note 4)	-	1,185,018	1,185,018	1,154,652
	$ 1,833,840	$ 1,185,018	$ 3,018,858	$ 2,612,211
Liabilities				
Current Liabilities				
Accrued salaries and benefits	$ 237,947	$ -	$ 237,947	$ 149,244
Accounts payable and accrued liabilities (Note 6)	165,628	-	165,628	155,978
Unearned revenue (Note 7)	688,597	-	688,597	738,441
	1,092,172	-	1,092,172	1,043,663
Net Assets				
Invested in capital assets	-	1,185,018	1,185,018	1,154,652
Restricted (Statement 3)	425,386		425,386	217,683
Unrestricted	316,282		316,282	196,213
	741,668	1,185,018	1,926,686	1,568,548
	$ 1,833,840	$ 1,185,018	$ 3,018,858	$ 2,612,211

The accompanying notes form an integral part of these financial statements.

APPROVED BY THE BOARD

original signed

original signed

Statement 2

Carlton Trail Regional College
Statement of Operations
for the year ended June 30, 2007

	Operating Fund			Capital Fund		**Totals**	Totals
	Budget (Note 9)	2007	2006	2007	2006	**2007**	2006
Revenues (Schedule 1)							
Provincial Government	$ 3,706,265	$ 4,710,231	$ 3,260,440	$ 99,478	$ 48,388	**$ 4,809,709**	$ 3,308,828
Federal Government	645,700	604,016	808,684	-	-	**604,016**	808,684
Other revenue	730,245	848,551	762,952	-	33	**848,551**	762,985
	5,082,210	6,162,798	4,832,076	99,478	48,421	**6,262,276**	4,880,497
Expenses (Schedule 2)							
Agency contracts	1,006,300	1,043,278	650,812	-	-	**1,043,278**	650,812
Amortization	-	-	-	159,890	139,660	**159,890**	139,660
Equipment	107,145	158,493	88,420	-	-	**158,493**	88,420
Facilities	309,060	380,903	278,275	-	-	**380,903**	278,275
Information technology	54,050	34,885	69,652	-	-	**34,885**	69,652
Operating (Schedule 3)	565,320	614,521	492,316	-	-	**614,521**	492,316
Personal services	2,976,335	3,512,168	3,186,636	-	-	**3,512,168**	3,186,636
	5,018,210	5,744,248	4,766,111	159,890	139,660	**5,904,138**	4,905,771
(Deficiency) excess of revenues over expenses	$ 64,000	$ 418,550	$ 65,965	$ (60,412)	$ (91,239)	**$ 358,138**	$ (25,274)

The accompanying notes form an integral part of these financial statements.

Statement 3

Carlton Trail Regional College
Statement of Changes in Net Assets
for the period ended June 30, 2007

	2007				2007	2006
	Capital Fund	Operating Fund				
	Invested in capital assets	Restricted Externally	Restricted Internally	Unrestricted	**Total**	Total
Net assets, beginning of year	$ 1,154,652	$ -	$ 217,683	$ 196,213	**$ 1,568,548**	$ 1,593,822
(Deficiency) excess of revenues over expenses	(60,412)	-	-	418,550	**358,138**	(25,274)
Interfund transfers						
Invested in capital assets	110,221			(110,221)	-	
Internally and externally restricted	(19,443)	19,443	188,260	(188,260)	-	-
Net assets, end of year	$ 1,185,018	$ 19,443	$ 405,943	$ 316,282	**$ 1,926,686**	$ 1,568,548

Restricted details: (Note 8)

	Beginning Balance	to Net Assets	from Net Assets	Ending Balance
Internally Restricted				
Information technology	$ 80,683	$ -	$ 42,740	$ 37,943
Innovation fund	95,000	-	-	95,000
Facilities	$ 42,000	231,000	-	273,000
	217,683	231,000	42,740	405,943
Externally Restricted				
Humboldt welding shop	-	19,443	-	19,443
	$ 217,683	$ 250,443	$ 42,740	$ 425,386

The accompanying notes form an integral part of these financial statements.

Statement 4

Carlton Trail Regional College
Statement of Cash Flows
for the year ended June 30, 2007

	2007	2006
Cash flows from (used in) operating activities		
Excess (deficiency) of revenues over expenses	**$ 358,138**	$ (25,274)
Amortization of capital assets	**159,890**	139,660
	518,028	114,386
Increase in accounts receivable	**(107,118)**	(33,616)
Decrease in inventories	**424**	6,890
(Increase) decrease in prepaid expenses	**(589)**	1,373
Increase (decrease) in accrued salaries and benefits	**88,703**	(34,428)
Increase in accounts payable and accrued liabilities	**9,650**	122,181
(Decrease) increase in unearned revenue	**(49,844)**	57,113
Cash provided by operating activities	**459,254**	233,899
Cash flows used in investing activities		
Purchase of capital assets	**(190,256)**	(53,523)
Cash used in investing activities	**(190,256)**	(53,523)
Net increase in cash and temporary investments	**268,998**	180,376
Cash and temporary investments, beginning of year	**1,330,200**	1,149,824
Cash and temporary investments, end of year	**$ 1,599,198**	$ 1,330,200
Cash and temporary investments is comprised of:		
Cash	**$ 903,008**	$ 928,940
Temporary investments	**696,190**	401,260
	$ 1,599,198	$ 1,330,200

The accompanying notes form an integral part of these financial statements.

CARLTON TRAIL REGIONAL COLLEGE
Notes to the Financial Statements
for the year ended June 30, 2007

1. PURPOSE AND AUTHORITY

The Carlton Trail Regional College (College) offers educational services and programs under the authority of Section 14 of *The Regional Colleges Act*.

The Board of the Carlton Trail Regional College is responsible for administering and managing the educational affairs of the College in accordance with the intent of *The Regional Colleges Act* and its regulations.

2. SIGNIFICANT ACCOUNTING POLICIES

The financial statements have been prepared in accordance with Canadian generally accepted accounting principles and include the following significant policies:

(a) **Fund Accounting**

The accounts of the College are maintained in accordance with the principles of fund accounting. For financial reporting purposes, accounts with similar characteristics have been combined into the following major funds:

(i) Operating Fund

The operating fund consists of those revenues and expenses relating to the general operations of the College.

(ii) Capital Fund

The capital fund reflects the unamortized capital asse[illegible] of the College and the equity of the College in capital assets, after taking into consideration any associated long term debt. The capital fund consists of transfers and donations designated for capital purposes by the contributor, net of the annual amortization expense. Also included in the capital fund are the appropriations for future capital expenditures.

(b) **Revenue Recognition**

The College follows the restricted fund method of accounting for grants. Restricted transfers related to general operations are recognized as revenue of the operating fund in the year in which the related expenses are incurred. Transfers restricted for capital assets are recognized as revenue of the capital fund when received or receivable.

Unrestricted operating transfers are recognized as revenue of the operating fund when received or receivable. Tuition and fee revenue is recognized as the course instruction is delivered. Revenue from contractual services is recognized as the service is delivered.

(c) **Capital Assets**

Purchased capital assets are recorded at cost. Contributed capital assets are recorded at fair value at the date of contribution. Amortization is charged on a straight-line basis over the estimated useful lives of the assets for the following terms, and is reported as an expense in the capital fund:

Buildings	20 years
Furniture and Equipment	3 to 5 years
Leasehold Improvements	Term of Lease or estimated useful life

(d) **Inventories**

Inventories are recorded at the lower of cost and net realizable value.

(e) **Cash and Temporary Investments**

Cash and temporary investments are represented by cash on hand and balances with banks.

(f) **Use of Estimates**

These statements are prepared in accordance with Canadian generally accepted accounting principles. These principles require management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date the financial statements and the reported amounts of revenue and expenses during the period. Actual results could differ from those estimates. Differences are reflected in current operations when identified.

3. **ACCOUNTS RECEIVABLE**

Accounts receivable are composed of the following:

	2007	2006
Federal Government	$ 25,696	$30,502
Saskatchewan Advanced Education and Employment	7,748	30,198
Provincial Government - other	160,407	13,708
Other	14,924	26,872
Allowance for doubtful accounts	(1,700)	(1,323)
	$207,075	$99,957

4. CAPITAL ASSETS

	Cost	Accumulated Amortization	2007 Net Book Value	2006 Net Book Value
Land	$ 600	$ 0	$ 600	$ 600
Buildings	612,124	214,755	397,369	427,976
Furnishings and Equipment	1,249,262	1,046,439	202,823	65,292
Leasehold Improvements	1,239,524	655,298	584,226	660,784
	$3,101,510	$1,916,492	$1,185,018	$1,154,652

5. CONTRACTUAL OBLIGATIONS

The College is obligated under the following lease agreements:

(a) Administration Building: A five year lease, expiring June 30, 2011, calls for monthly rental payments of $5,250 plus GST.

(b) Humboldt Education Centre: The joint-use Operating Agreement (three years) requires an annual maintenance fee of $34,000 per annum. A one-year lease extension expired December 31, 2006. Horizon School Division is currently drafting a lease extension.

(c) Watrous Facility: An open-ended lease (99 years) specifying payment of operating costs only.

(d) Equipment: The College is committed to an annual lease payment of $19,225 plus sales taxes in respect of photocopier equipment. The lease expires May 15, 2008.

(e) Wynyard Facility: A 10 year lease expiring December 31, 2009 specifying payment of operating costs only.

(f) Punnichy Facility: A 3 year lease expired December 31, 2006 specifying payment of operating costs only. Horizon School Division is currently drafting a lease extension.

6. ACCOUNTS PAYABLE AND ACCRUED LIABILITIES

Accounts payable and accrued liabilities are composed of the following:

	2007	2006
Scholarship Trust	$ 5,115	$ 3,678
Fireman Training Trust	7,281	4,453
Trade payables	153,232	147,847
	$165,628	$155,978

7. UNEARNED REVENUE

Unearned revenue consists of transfers received to carry out specific activities in excess of the expenses incurred on those activities at the end of the fiscal year as follows:

	2007	2006
Saskatchewan Advanced Education and Employment	$617,520	$713,441
Other	71,077	25,000
	$688,597	$738,441

8. RESTRICTIONS ON NET ASSETS

The Board of Directors of Carlton Trail Regional College have placed internal restrictions on $405,943 (2006 - $217,683) of unrestricted net assets to be used for future expenditures. These internally restricted amounts are not available for other purposes without approval of the Board of Directors.

$110,221 (2006 - $1,807) was transferred from unrestricted operating funds to capital assets for the purchase of information technology equipment, computers and office equipment.

External restrictions consists of $19,443 (2006 - $0) for upgrades to the heating system and renovations at the welding facility in Humboldt.

9. BUDGET AMOUNTS

The budget submitted with the Business Plan was prepared by Regional College management with Board approval given on May 16, 2006. Ministerial approval was received July 25, 2006.

10. RELATED PARTY TRANSACTIONS

These financial statements include transactions with related parties. The College is related to all Saskatchewan Crown Agencies such as departments, corporations, boards and commissions under the common control of the Government of Saskatchewan. Also, the College is related to non-Crown enterprises that the Government jointly controls or significantly influences.

Routine operating transactions with related parties are recorded at the rates charged by those organizations and are settled on normal trade terms.

	2007	2006
University of Saskatchewan	$ 6,363	$ 10,339
SaskTel and SaskTel Mobility	54,160	56,089
SaskPower and SaskEnergy	31,035	31,121
Saskatchewan Institute of Applied Science and Technology	527,265	342,827
Saskatchewan Property Management	49,509	38,000
St. Peter's College	40,271	40,175
Saskatchewan Workers' Compensation Board	13,812	12,322
Sask Central School Division	16,785	4,998

During the year the College continued a contract with Saskatchewan Communications Network (SCN) to deliver various training and educational programs. The College received $139,491 (2006 - $139,491) during the year from SCN for these programs.

Other transactions with related parties and amounts due to/from them are described separately in the financial statements and the notes thereto.

11. FINANCIAL INSTRUMENTS

(a) The carrying amount of cash and temporary investments, accounts receivable, accounts payable and accrued liabilities, and accrued salaries and benefits approximate fair value due to the short term maturity of these instruments. There are no significant terms or conditions related to these financial instruments that may affect the amount, timing, or certainty of future cash flows.

(b) The College is exposed to credit risk from the potential non-payment of accounts receivable. The majority of the College's receivables are from the Provincial and Federal governments or have subsequently been collected therefore credit risk is minimal.

12. PENSIONS

Employees of the College participate in one of two pension plans. Teachers and other employees holding a teaching certificate participate in a defined benefit plan, the Teachers' Superannuation Plan (TSP) which is administered by the Teachers' Superannuation Commission. The Board has no financial obligation to TSP. Eligible employees contribute to TSP for their current service. No matching contribution is made by the College. The General Revenue Fund is responsible for the financial obligations of the TSP. All other employees participate through the Municipal Employees' Pension Plan (MEPP) which is a multi-employer defined benefit plan. The College's financial obligation to the MEPP is limited to making required payments to match amounts contributed by employees for current services. Pension expense for the year 2007 amounted to $91,103 (2006 - $78,563).

13. COMPARATIVE FIGURES

Certain prior year's comparative figures have been reclassified or adjusted to conform to the current year's basis of presentation.

Schedule 1

Carlton Trail Regional College
Schedule of Operating Fund Revenues by Function
for the year ended June 30, 2007

	2007										
	General	Skills Training		Basic Education		University	Services		2007	Budget	2006
		Credit	Non-credit	Credit	Non-credit	Credit	Learner Support	Counsel	Total	(Note 9)	Total
Provincial Government											
Saskatchewan Advanced Education and Employment											
Operating grant	$ 1,748,327	$ 16,823	$ -	$ -	$ 46,680	$ -	$ -	$ -	**$ 1,811,830**	$ 1,617,670	$ 1,561,967
Program payments	-	1,382,458	-	287,152	158,000	-	35,000	-	**1,862,610**	1,537,040	1,113,191
Other	20,000	-	-	-	-	-	178,118	51,000	**249,118**	452,655	282,885
	1,768,327	1,399,281	-	287,152	204,680	-	213,118	51,000	**3,923,558**	3,607,365	2,958,043
Other Provincial	39,975	164,593	55,880	169,020	110,069	-	100	247,036	**786,673**	98,900	302,397
	1,808,302	1,563,874	55,880	456,172	314,749	-	213,218	298,036	**4,710,231**	3,706,265	3,260,440
Federal Government											
Interest	64	-	-	-	-	-	-	-	**64**	-	-
Rents	2,800	-	-	-	-	-	-	-	**2,800**	-	-
Projects	-	-	-	-	37,633	-	563,519	-	**601,152**	645,700	808,684
	2,864	-	-	-	37,633	-	563,519	-	**604,016**	645,700	808,684
Other Revenue											
Admin recovery	11,684	4,261	245	-	340	-	450	133	**17,113**	13,500	29,007
Program payments	-	13,496	-	-	-	-	-	-	**13,496**	-	-
Contracts	-	81,591	350	-	35,753	-	563	910	**119,167**	45,000	26,309
Interest	68,822	-	-	-	-	-	-	-	**68,822**	18,230	28,232
Rents	16,910	25	424	-	-	-	15	-	**17,374**	14,300	15,331
Resale items	226	105,222	9,339	-	854	-	58	125	**115,824**	145,535	108,281
Tuitions	-	403,019	50,946	-	3,265	-	5,533	-	**462,763**	488,180	524,010
Other	7,019	17,409	-	5,000	-	-	4,564	-	**33,992**	5,500	31,782
	104,661	625,023	61,304	5,000	40,212	-	11,183	1,168	**848,551**	730,245	762,952
Total revenues	1,915,827	2,188,897	117,184	461,172	392,594	-	787,920	299,204	**6,162,798**	5,082,210	4,832,076
Total expenses (Schedule 2)	1,900,830	1,917,345	84,972	427,851	268,844	40,000	791,597	312,809	**5,744,248**	5,018,210	4,766,111
(Deficiency) excess of revenues over expenses	$ 14,997	$ 271,552	$ 32,212	$ 33,321	$ 123,750	$ (40,000)	$ (3,677)	$ (13,605)	**$ 418,550**	$ 64,000	$ 65,965

The accompanying notes form an integral part of these financial statements.

Schedule 2

Carlton Trail Regional College
Schedule of Operating Expenses by Function
for the year ended June 30, 2007

	2007								2007	Budget (Note 9)	2006
	General	Skills Training		Basic Education		University	Services				
		Credit	Non-credit	Credit	Non-credit	Credit	Learner Support	Counsel	**Total**	Total	Total
Agency contracts	$ -	$ 940,290	$ 45,917	$ 2,556	$ 7,315	$ 40,000	$ 7,200	$ -	**$ 1,043,278**	$ 1,006,300	$ 650,812
Equipment	74,169	58,978	-	11,066	3,884	-	2,243	8,153	**158,493**	107,145	88,420
Facilities	170,292	149,839	711	42,264	15,872	-	1,925	-	**380,903**	309,060	278,275
Information technology	16,717	1,559	-	938	-	-	15,532	139	**34,885**	54,050	69,652
Operating (Schedule 3)	296,255	207,156	12,805	26,466	41,411	-	20,649	9,779	**614,521**	565,320	492,316
Personal services	1,343,397	559,523	25,539	344,561	200,362	-	744,048	294,738	**3,512,168**	2,976,335	3,186,636
	$ 1,900,830	$ 1,917,345	$ 84,972	$ 427,851	$ 268,844	$ 40,000	$ 791,597	$ 312,809	**$ 5,744,248**	$ 5,018,210	$ 4,766,111
			$ 2,002,317		$ 696,695			$ 1,104,406			

The accompanying notes form an integral part of these financial statements.

Schedule 3

Carlton Trail Regional College
Schedule of Operating Expenses
for the year ended June 30, 2007

	2007 Total	Budget (Note 9) Total	2006 Total
Advertising	$ **56,417**	$ 45,000	$ 31,784
Association fees and dues	**14,326**	17,550	14,386
Bad debts	**2,262**	1,000	100
Financial services	**1,899**	1,000	1,351
In-service	**30,395**	25,050	23,507
Insurance	**23,214**	21,925	21,210
Materials and supplies	**121,270**	86,565	81,671
Postage freight and courier	**28,296**	30,470	26,312
Printing and copying	**5,922**	6,620	3,002
Professional services	**29,735**	23,500	22,025
Resale items	**104,774**	127,520	102,163
Subscriptions	**3,488**	4,545	5,949
Telephone and fax	**58,936**	57,400	59,284
Travel	**112,191**	89,925	85,111
Other	**21,396**	27,250	14,461
	$ **614,521**	$ 565,320	$ 492,316

The accompanying notes form an integral part of these financial statements.